



OLD SWINFORD SERVICES LIMITED

Design & Technology Technician

PERSON SPECIFICATION

- Practical / hands-on experience of working in a school environment is desirable but not a necessity.
- Health and Safety training accredited desirable.
- Knowledge of working with and maintaining workshop equipment.
- Be resourceful and self-reliant whilst always being part of the Design & Technology team.
- Confident in the use of ICT with some knowledge of CAD, CAM.
- Be able to work and communicate with a wide range of staff and students.
- Be organised and methodical.
- Conscientious, reliable and enthusiastic.
- Be flexible and imaginative in developing new ideas and resources, as well as adapting to curriculum changes.
- Displays commitment to the protection and safeguarding of children and young people.

JOB SPECIFICATION

The Design & Technology Technician's responsibilities are:

- To be competent using and maintaining a wide range of tools and equipment.
- Prepare resources and equipment as required by the Subject Leader prior to lessons.
- To assist/instruct pupils on a one to one basis when requested by a member of staff.
- To have an advanced level of competency in the use of computers and their applications within Technology.
- To be responsible for maintaining CAD/CAM equipment within the Department to a safe, effective and reliable standard.
- To assist in the organising, ordering, preparing and storage of stock and materials as required.
- To assist pupils with their practical projects throughout different year groups.
- To undertake CPD with regards to machine use and safety and to maintain up to date certification.
- To keep department risk assessments up to date.
- To provide practical support for the Design & Technology Teachers.
- To provide support for Food Technology.
- To undertake such other duties as the Headmaster may from time to time reasonably require.

Suitability to Work with Children

Old Swinford Services Ltd is committed to safeguarding and promoting the welfare of children and applicants are required to undertake an enhanced Disclosure & Barring Service check.