

## Sports Coach in Residence

### Person Specification

The successful candidate will be:

- Conscientious and reliable.
- A team player
- Self-Motivated
- Interested in continuous professional development.
- Experienced in playing and or coaching at least one of our major sports.
- Committed to safeguarding and promoting the welfare of children.

### Job Specification

Main Sport Duties will include:

- Contribute to the development of Sport within the school and enhance the department reputation with parents and visitors.
- Act as classroom instructor as and when required.
- Help in the organisation and delivery of the day to day PE Curriculum.
- Help with the organisation and management of fixtures, transport and catering for our major sports.
- Provide supervision and recreational activities in the school sports centre one evening per week;
- Help with the administration and delivery of the wider co-curricular programme of activities;
- Provide supervision as a Residential Boarding Tutor
- Any other tasks that may from time-to-time be reasonably required by the Headmaster.

The Sports Coach in Residence shall assist the designated Housemaster in the routine operation of the boarding house and be responsible for the good order and discipline of the house at all times when on duty. S/he shall take an interest in the welfare and progress of all the students in the house and support the house as appropriate in house activities, house competitions and the like. S/he shall take responsibility as a pastoral tutor for students in the house. The Sports Coach in Residence shall undertake all duties in accordance with the National Minimum Standards for Boarding Schools.

Main Boarding Duties will include:

- Attend House Assemblies;
- Undertake weekday House duties at least one day per week as part of a weekly rota. This shall include but not be limited to:
  - Being on duty in the house in time for the formal start of Prep until the end of duty at 11.00 pm unless otherwise agreed.
  - Supervising Breakfast and Supper in the Dining Hall on the House Duty Week as part of the Duty Rota.
- Undertake weekend house duties on at least as part of a termly rota. This shall include but not be limited to:
  - Being on duty in the house from during the allocated sessions.
  - Help cover Outweekend Duties.
  - Offer support to the House team at key points in the school calendar.

- Take an interest in the welfare and progress of all the students in the house and support the house as appropriate in supporting house activities and house competitions;
- Provide duty cover in the house in times of staff absence on a short term basis.
- To assist with the weekend activity programme.
- To assist with Boarding House Open Events.
- To assist Matrons, when requested by the Deputy Headmaster.
- With the other Graduates work to ensure there is a programme of enrichment for our boarders that is appropriate and engaging.

#### Suitability to Work with Children

Old Swinford Services Limited is committed to safeguarding and promoting the welfare of children and applicants are required to undertake an enhanced Disclosure & Barring Service check.